

MINUTES

Middle Georgia Regional Commission
Council Meeting
Thursday, May 10, 2018, 6:00 pm
175 Emery Highway, Suite C, Macon, Georgia

MEMBERS PRESENT

BALDWIN COUNTY

Lee Slade
Richard Mullins

James Houry
Barbara Williams
James Richardson
LeMario Brown

CRAWFORD COUNTY

Charles Westberry
Paul Chapman
Jay Andrews
Brent Lowe

PULASKI COUNTY

Tim Young
Butch Hall
Henry Cravey
Brooks Bailey

HOUSTON COUNTY

John Harley
Clifford Holmes
George Slappey

PUTNAM COUNTY

Walter Rocker
Paul Van Haute
Gary Sanders
Billy Webster

JONES COUNTY

Francis Adams
Jimmy Roberts

TWIGGS COUNTY

Shannon Hart
Charles Williams
Tracy Jackson
Ken Fowler

MACON-BIBB COUNTY

Robert Reichert

MONROE COUNTY

Richard Bazemore
Melvin Lawrence
Eric Wilson

WILKINSON COUNTY

Marty Dominy
Charles Brack
Emma Bacon

PEACH COUNTY

Martin Moseley

MIDDLE GEORGIA

Nancy Nash

GUESTS PRESENT:

Andrew Ross- Field Representative for Senator Johnny Isakson
Tonya Mole- Field Representative for DCA

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Kenneth Turner – Mayor, City of Gordon
Brenda Broach – Mayor, City of Ivey
Blake Poole- Field Representative for Secretary of State
Dan Rhoades – 21st Century Partnership

STAFF PRESENT:

Matt Beal - GIS Analyst
Greg Boike – Director of Public Administration
Kevin Brown – Attorney
Jen Doran – Office Manager
Sara Dusenberry - Government Services Specialist
Matt Garvin – Director of Finance
Michelle Grembowski – Director of Technology Services
Julie Hall - Director of Area Agency on Aging
Kimberly Lowe – Sr. Government Services Specialist
Laura Mathis – Executive Director
Kim Stanton – Executive Assistant
Kayleigh Sullivan – Sr. Government Services Specialist

CALL TO ORDER

Chairman Robert Reichert called the May 10, 2018, meeting to order at 6:00 pm.

ROLL CALL

Executive Assistant Kim Stanton reviewed the attendance log and indicated that a quorum was present with 25 voting and 11 non-voting members.

OPENING CEREMONIES

a. Invocation and Pledge of Allegiance

Peach County Council Member Barbara Williams gave the invocation and the Council followed with the Pledge of Allegiance.

b. Welcome

Chairman Robert Reichert welcomed everyone to the May 10, 2018, Council meeting.

c. Introduction of New Members/Guests

Chairman Robert Reichert acknowledged the following guests at the Regional Commission Council Meeting:

Andrew Ross- Field Representative for Senator Johnny Isakson
Tonya Mole- Field Representative for DCA
Kenneth Turner – Mayor, City of Gordon
Brenda Broach – Mayor, City of Ivey
Blake Poole-Field Representative for Secretary of State
Dan Rhoades – 21st Century Partnership

STANDARD ORDER OF BUSINESS

- a. Approval of Minutes of April 12, 2018, Council meeting

There were no corrections to the minutes of the April 12, 2018, Council meeting. They were unanimously approved on a motion by Eric Wilson and second by George Slappey.

- b. Old Business

None

- c. New Business

- i. Local Assistance Requests

Kayleigh Sullivan presented the following local assistance requests that have been received since the April Council meeting:

Community: Baldwin County
Project Description: Assistance with submitting a Community Policing Development Program Grant application.

Community: Crawford County
Project Description: Assistance with submitting a 2019 CDBG grant for upgrading the county's health department.

Community: Town of Danville
Project Description: Assistance with revising the city's personnel policy and charter.

Community: City of Eatonton
Project Description: Assistance with applying for a Rural Zone Designation.

Community: City of Forsyth
Project Description: Assistance with developing a unified branding plan for the City of Forsyth.

Community: City of Forsyth
Project Description: Assistance with writing an RFP for the renovation of the bathroom facilities at the Country Club Park/Splashpad.

Community: **City of Gray**
Project Description: Assistance with developing a coordinated economic development process.

Community: **City of Gray**
Project Description: Assistance with applying for a Rural Zone Designation.

Community: **City of Gray**
Project Description: Assistance with exploring the feasibility of creating a water-sewer authority between Jones County and the City of Gray.

Community: **Houston County**
Project Description: Assistance with updating the 2004 Joint Land Use Study (JLUS) to evaluate current development conditions and land use policies.

Community: **Jones County**
Project Description: Assistance with exploring the feasibility of creating a water-sewer authority between Jones County and the City of Gray.

Community: **Jones County**
Project Description: Assistance with continuing facilitation of intergovernmental meetings between the city, county, and Board of Education.

Community: **Jones County**
Project Description: Assistance with applying for the Georgia's Department of Agriculture's Dog and Cat Sterilization Program grant.

Community: **Macon-Bibb County**
Project Description: Assistance with preparing an update to the 2004 Joint Land Use Study (JLUS).

Community: **Peach County**
Project Description: Assistance with submitting a grant through the Firehouse Subs Public Safety Foundation.

Community: **Town of Toombsboro**
Project Description: Assistance with facilitating a retreat for the mayor and council.

Community: **City of Warner Robins**
Project Description: Assistance with preparing an update to the 2004 Joint Land Use Study (JLUS).

Community: **Wilkinson County**
Project Description: Assistance with creating a Land Bank Authority.

Kayleigh Sullivan also reported on several projects which were previously approved and have been completed.

- The City of Perry received \$300,000 in EPA funds for pollution testing.
- May is National Bike Month.

The local assistance requests were unanimously approved on a motion by Charles Brack and second by Paul Chapman.

- ii. Resolution of Certification that the Economic Development Administration Revolving Loan Fund is Being Operated according to Policies and Procedures

Matt Garvin reported that every six months, as part of the reporting to the Economic Development Administration (EDA), the Council must certify that it is operating the Revolving Loan Fund in accordance with the Revolving Loan Fund plan.

WHEREAS, the Council of the Middle Georgia Regional Commission met on May 10, 2018, in Macon, Georgia; and

WHEREAS, the Council has determined that the Economic Development Administration Revolving Loan Fund, Project No. 04-39-03867, for the six months ending March 31, 2018, is consistent with and supportive of the area's Comprehensive Economic Development Strategy. The Revolving Loan Fund is being operated in accordance with the policies and procedures contained in the Revolving Loan Fund Plan, and the loan portfolio meets the standard contained therein.

NOW, THEREFORE, BE IT RESOLVED and determined that this Council hereby certifies to this determination.

The resolution on the EDA Revolving Loan Fund was unanimously approved on a motion by Billy Webster and second by Dick Bazemore.

- iii. Appointment to Aging Services Committee

Chairman Robert Reichert reported that he would be appointing Kathryn Epps as the Twiggs County member of the Aging Services Committee effective today to replace Tracy Jackson.

GOOD OF THE ORDER

- a. Quarterly Financial Report for period ending March 31, 2018

Matt Garvin presented the Quarterly Financial Report for the period ending March 31, 2018. Mr. Garvin reported that the State Revenues are at 48 percent of budgeted revenues, local revenues stand at 72 percent of the budgeted revenues, federal revenues are at 45 percent of the budgeted revenues, and expenditures are at 63 percent of budgeted expenditures.

Mr. Garvin stated that no action is required by the Council.

b. Local Update of Census Addresses (LUCA) Report

Michelle Grembowski gave a brief description of the 2020 Census Local Update of Census Addresses (LUCA) process. LUCA is the only mechanism for reviewing and updating the address listing that the Census Bureau will use for distribution of the Census forms. Ms. Grembowski stated that the LUCA process is underway and that 24 LUCA packages have been received to date. She stated that due to some technical difficulties with the Census software, additional time is being allowed for completion of the LUCA updates.

c. Executive Director's Report

Laura Mathis presented the Executive Director's report with updates since the April meeting.

Disaster Funding

Ms. Mathis reported that the US Department of Commerce Economic Development Administration received disaster funding because of Hurricane Irma. The funds can be used for public infrastructure projects; more information on the application process will follow.

Request for Proposals

Ms. Mathis reported that two requests for proposals will be issued in May. The first is for Workforce Development services for Adult, Dislocated Workers and Youth in Macon-Bibb County. The second is related to the Department of Defense Office of Economic Adjustment Grant and is for services to develop an Inland Port Master Plan.

June council meeting

Ms. Mathis reported that preparations are being made for the June council meeting for approval on items for employee insurance benefits, audit services for the next three years, and policy amendments. The Budget, Audit and Personnel Committee is meeting on May 21 at 1:00 pm.

TSPLOST

Ms. Mathis stated that at the request of local governments the Regional Commission is conducting several Town Hall information sessions regarding TSPLOST.

ANNOUNCEMENTS

- The next MGRC meeting will be June 14, 2018.
- Senior Day Expo – May 31, 2018 at the Georgia National Fairgrounds

Chairman Robert Reichert reported that election day is May 22, which will also include the TSPLOST ballot.

Georgia Peach Festival will be held in June. The first Saturday (June 2) will be in Fort Valley, the second Saturday (June 9) will be in Byron.

ADJOURN

There being no further business, the May Council meeting was adjourned.