

MINUTES

Middle Georgia Regional Commission
Council Meeting
Thursday, August 10, 2017, 6:00 p.m.
175 Emery Highway, Suite C, Macon, Georgia

MEMBERS PRESENT

BALDWIN COUNTY

William Millians
John Westmoreland
Richard Mullins
Derek Williams
Denese Shinholster

CRAWFORD COUNTY

Charlie Westberry
Paul Chapman
Becky Smith
Robert Ray

HOUSTON COUNTY

George Slappey

JONES COUNTY

Francis Adams
Jimmy Roberts
Frank Duke

MACON-BIBB COUNTY

Robert Reichert
Lonnie Miley

MONROE COUNTY

Dick Bazemore
Eric Wilson
Melvin Lawrence

PEACH COUNTY

Barbara Williams
Martin Moseley
Carolyn Biggs

PULASKI COUNTY

Lee Slade
Tim Young
Butch Hall

PUTNAM COUNTY

Alan Foster
Walter Rocker
Gary Sanders
Billy Webster

TWIGGS COUNTY

Kathryn Epps
Shannon Hart
Charles Williams

WILKINSON COUNTY

Mark Dupree
Marty Dominy
Charles Brack
C. L. Brooks
Emma Bacon

MIDDLE GEORGIA

Nancy Nash

GUESTS PRESENT:

Tonya Mole, Field Representative for DCA
Howard Harper, ENVIRO Builders
Stephen Hersey, Chairman, Baldwin County
Trevor Addison, Commissioner, Putnam County
Emily Davis, Commissioner, Baldwin County

STAFF PRESENT:

Laura Mathis – Executive Director
Brent Lanford – Deputy Director
Matt Beal – GIS Analyst
Greg Boike - Director of Public Administration
Kevin Brown – Attorney
Jen Doran – Office Manager
Matt Garvin - Director of Finance
Michelle Grembowski – Director of Technology Services
Julie Hall - Director of Area Agency on Aging
Terrilyn Hannah – Director of Workforce Development
James Johnson - Career Development Specialist
Kimberly Lowe - Government Services Specialist
Kim Stanton – Executive Assistant
Treniscia Stephens – ADRC Counselor

CALL TO ORDER

Council Chairman Butch Hall called the August 10, 2017, meeting to order at 6:15 p.m.

ROLL CALL

Executive Assistant Kim Stanton indicated that a quorum was present with 22 voting and 15 non-voting members present.

OPENING CEREMONIES

- a. Invocation and Pledge of Allegiance

Baldwin County Council Member William Millians gave the invocation and the Council followed with the Pledge of Allegiance.

b. Welcome

Council Chairman Butch Hall welcomed everyone to the August 10, 2017, Council meeting.

c. Introduction of New Members/Guests

Council Chairman Butch Hall acknowledged the following guests at the Regional Commission Council Meeting:

Tonya Mole, Field Representative for DCA
Howard Harper, ENVIRO Builders
Stephen Hersey, Chairman, Baldwin County
Trevor Addison, Commissioner, Putnam County
Emily Davis, Commissioner, Baldwin County

Laura Mathis introduced a new staff member, Treniscia Stephens, ADRC Counselor.

Ms. Mathis recognized Larry Jones for his dedicated 31 years of service at the Middle Georgia Regional Commission. Among his many other duties, Mr. Jones handles all the printing, mounting and production responsibilities for the Regional Commission. He is a valuable team member.

STANDARD ORDER OF BUSINESS

a. Approval of Minutes of June 8, 2017, Council meeting

There were no corrections to the minutes of the June 8, 2017, Council meeting. They were unanimously approved on a motion by Billy Webster and second by Mark Dupree.

b. Old Business

None

c. New Business

i. Local Assistance Requests

Greg Boike presented the following local assistance requests that have been received since the June Council meeting:

Community: Baldwin County
Project Description: Assistance with the search for an attorney for the Sinclair Water Authority.

Community: **Crawford County**
Project Description: Assistance with the preparation for a grant to improve a new building at the County Administration complex.

Community: **Crawford County**
Project Description: Assistance with the compilation, formatting, and integration of mapping components into its 911 Computer-Aided-Dispatch (CAD) system.

Community: **Crawford County**
Project Description: Assistance with the recruitment and hiring process for a Code Enforcement Officer.

Community: **City of Forsyth**
Project Description: Assistance with a study for a Monroe County/Forsyth History Museum.

Community: **City of Gordon**
Project Description: Assistance with obtaining grants for equipment for the Police Department.

Community: **City of Gordon**
Project Description: Assistance with the City of Gordon's budget.

Community: **City of Hawkinsville**
Project Description: Assistance with the 2020 Census Local Update of Census Addresses (LUCA).

Community: **Houston County**
Project Description: Assistance with creating a published map hosted by the MGRC for the purpose of vendors linking into map and parcel information.

Community: **Town of Ivey**
Project Description: Assistance with recording and organizing the city's ordinances.

Community: **Macon-Bibb County**
Project Description: Assistance with a Request for Proposals for oblique imagery acquisition.

Community: **City of Perry**
Project Description: Assistance with developing a revised geographic information system (GIS) base platform to comply with current State of Georgia standards.

Community: **Putnam County**
Project Description: Assistance with the 2020 Census Local Update of Census Addresses (LUCA).

Community: **City of Warner Robins**
Project Description: Assistance with updating the city's zoning and subdivision regulations.

Mr. Boike also reported on several projects which were previously approved and have been completed.

- The Regional Commission assisted several local governments with their PlanFirst and GICH applications.
- The One-Stop Career Center officially opened in Macon-Bibb on July 1, 2017; the region received a grant for \$222,000 to be used toward advanced manufacturing sector development.
- Crawford County's MAP-21 submission was successfully completed and accepted by ITOS.

The local assistance requests were unanimously approved on a motion by Robert Reichert and second by Eric Wilson.

ii. Distribution of Comprehensive Economic Development Strategy (CEDS) for Public Comment

Greg Boike reported that under the Middle Georgia Regional Commission's funding agreement with the U.S. Economic Development Administration (EDA), the region is required to update its Comprehensive Economic Development Strategy (CEDS) every five years. The CEDS is a broad blueprint for economic development across the region and uses data and trends to highlight regional strengths, weaknesses, opportunities, and threats. The CEDS also includes a series of action items to seize our opportunities, mitigate our threats, and build a stronger and more resilient economy for Middle Georgia.

Approval to distribute the Comprehensive Economic Development Strategy (CEDS) was unanimously approved on a motion by Billy Webster and second by Charles Brack.

GOOD OF THE ORDER

a. Quarterly Financial Report for period ending June 30, 2017

Matt Garvin reported on the Quarterly Report for the year ending June 30, 2017. Mr. Garvin reported that the State Revenues are at 70 percent of budgeted revenues, local revenues are at 95 percent of budgeted revenues, federal revenues are at 81 percent of the budgeted revenues, and expenditures are at 94 percent of budget expenditures.

b. Census 2020 LUCA Process

Michelle Grembowski gave a brief description of the process for submitting the 2020 Census Local Update of Census Addresses (LUCA) registration forms. Ms. Grembowski stated that in

preparation for the 2020 Census, each local government has the opportunity to participate in LUCA. LUCA is the only mechanism for reviewing and updating the address listing that the Census Bureau will use for distribution of the Census forms. Participation by all local governments is strongly encouraged. Ms. Grembowski reviewed the required forms and options for participation and stated that as the Regional LUCA Coordinator, she is available to assist with completing the forms. She also stated that, as in years past, the Regional Commission is available to serve as a LUCA Liaison and/or Reviewer for every jurisdiction in the region. More information about LUCA can be found at www.census.gov/geo/partnerships/luca.

c. Regional Transportation Sales Tax

Laura Mathis reported to the Council that, in late 2016, Middle Georgia re-initiated the Regional Transportation Sales Tax process. The Roundtable is made up of two representatives from each county, who elected an Executive Committee, which is five members of the Roundtable; Mayor Robert Reichert serves as Chair for the Executive Committee; Chairman Stalnaker serves as Vice-Chair; Mayor Charles Williams; Chairman Sammy Hall; Mayor Eric Wilson; and four members of the General Assembly. Ms. Mathis highlighted on the upcoming TSPLOST events listed below:

- Projects were submitted by local governments/verified by GDOT to be consistent with the Investment Criteria.
- A Draft Investment List was approved earlier today by the Executive Committee and a copy of the list was distributed at the meeting.
- Public meetings will be held Monday and Tuesday, August 14 and 15, 2017, from 4:00 to 6:00 p.m.
- There will be an Executive Committee meeting Wednesday, August 16, 2017, to consider feedback on the Draft Investment List.
- The Regional Roundtable will meet on Friday, August 18, 2017, to finalize the list and take any other actions required.

d. Executive Director's Report

Ms. Mathis presented the Executive Director's report with updates since the June meeting.

Ms. Mathis stated that staff is in the process of closing out 2017 contracts and financial records in preparation for the financial audit which is scheduled to begin in September. She also reported that programmatic monitoring for the Workforce Development program will take place in September.

Ms. Mathis reported that plans are underway for the MGRC Annual Meeting and preparation of the 2017 Annual Report.

Ms. Mathis stated that staff is monitoring the federal funding for GeorgiaCares (SHIP) that is at risk of elimination in the federal budget. In the last three years, the Middle Georgia Regional Commission GeorgiaCares program assisted 6,984 individuals through the Medicare prescription counseling, saving them over \$6.5 million.

Lastly, Ms. Mathis reported that the Regional Commission received three NADO Innovation Awards for the Perry Housing Assessment, Wellness Sustainability Program, and the MAP-21 Project, which will be presented at the NADO Annual Conference in October.

ANNOUNCEMENTS

- a. MGRC Council Meeting September 14, 2017
- b. MGRC Annual Meeting October 12, 2017 – Lake Tobesofkee
- c. Budget, Audit & Personnel Committee Meeting September 6, 2017
- d. Georgia Association of Regional Commissions (GARC) Annual Conference November 8 – 10, 2017, St. Simons, Georgia
- e. Council Meeting November 16, 2017 (NOTE DATE CHANGE)

ADJOURN

There being no further business, the August Council meeting was adjourned until September 14, 2017.