

## MINUTES

Middle Georgia Regional Commission  
Council Meeting  
Thursday, September 8, 2016, 6:00 p.m.  
175 Emery Highway, Suite C, Macon, Georgia

### MEMBERS PRESENT

#### BALDWIN COUNTY

Richard Mullins  
John Westmoreland

#### CRAWFORD COUNTY

Robert Ray  
Paul Chapman  
Becky Smith

#### HOUSTON COUNTY

John Harley  
George Slappey  
Clifford Holmes

#### JONES COUNTY

Francis Adams  
Jimmy Roberts  
Frank Duke  
Preston Hawkins

#### MACON-BIBB COUNTY

Robert Reichert  
Lonnie Miley

#### MONROE COUNTY

Dick Bazemore  
Eric Wilson

Mike Bilderback  
Melvin Lawrence  
Edd Norris

#### PEACH COUNTY

Barbara Williams  
James Khoury  
James Richardson

#### PULASKI COUNTY

Tim Young  
Henry Cravey  
Butch Hall

#### PUTNAM COUNTY

Terry Schwindler  
Walter Rocker

#### TWIGGS COUNTY

Kathryn Epps  
Shannon Hart

#### WILKINSON COUNTY

Mark Dupree  
Marty Dominy  
Charles Brack  
Jonathan Jackson

GUESTS PRESENT:

Tonya Mole, Field Representative for DCA

Michelle Sands, Field Representative for Congressman Sanford Bishop

Andrew Ross, Field Representative for Senator Johnny Isakson

Greg Ziesenhene, Field Representative for Senator David Perdue

STAFF PRESENT:

Laura Mathis – Executive Director

Brent Lanford – Deputy Director

Jen Doran – Office Manager

Terrilyn Hannah – Director of Workforce

Greg Boike – Director of Public Administration

Crystal Gaillard – Senior Government Services Specialist

Sam Perren - Government Services Specialist

Kimberly Lowe - Government Services Specialist

Daniel Dobbins - Government Services Specialist

Marsellas Williams - Government Services Specialist

Jonathan Connell - Government Services Specialist

Kayleigh Sullivan - Government Services Specialist

Robert O’Neil – Technology Services Specialist

Matt Garvin - Finance Officer

Gwen Presley – Secretary

Kevin Brown – Attorney

CALL TO ORDER

Council Chairman Butch Hall called the September 8, 2016 meeting to order at 6:00 p.m.

ROLL CALL

Secretary Gwen Presley called the roll and indicated that a quorum was present with 21 voting and 13 non-voting members present.

OPENING CEREMONIES

- a. Invocation and Pledge of Allegiance

Pulaski County Council Member Tim Young gave the invocation and the Council followed with the Pledge of Allegiance.

b. Welcome

Council Chairman Butch Hall welcomed everyone to the September 8, 2016 Council meeting.

c. Introduction of New Members/Guests

Council Chairman Butch Hall acknowledged the following guests at the Regional Commission Council Meeting:

Tonya Mole, Field Representative for DCA  
Michelle Sands, Field Representative for Congressman Sanford Bishop  
Andrew Ross, Field Representative for Senator Johnny Isakson  
Greg Ziesenhene, Field Representative for Senator David Perdue

Laura Mathis introduced new staff member, Terrilyn Hannah, Director of Workforce, and two promotions within the MGRC, Greg Boike, Director of Public Administration, and Crystal Gaillard, Sr. Government Services Specialist.

GUEST SPEAKER

Terry Smith, AT&T Regional Manager for External Affairs presented a check for \$12,000 to the Middle Georgia Regional Commission on behalf of the Workforce Development Board. The funds will assist 114 students that are enrolled at the Hutchings College & Career Academy to pay for uniforms, licenses, and health screenings that are required for the welding, CNA and aviation programs.

STANDARD ORDER OF BUSINESS

a. Approval of Minutes of August 13, 2016 Council meeting

There were no corrections to the minutes of the August 13, 2016 Council meeting. They were unanimously approved on a motion by Mark Dupree and second by John Harley.

b. Old Business

None

c. New Business

i. Five-Year Update to EDA Revolving Loan Fund Plan

Laura Mathis reported that as recipients of the EDA RLF grant, the Middle Georgia Regional Commission is required to submit a five-year plan to the US Department of Commerce Economic Development Administration. The Economic Development Administration (EDA) approved the Middle Georgia Regional Commission's RLF Fund Plan dated June 2016.

The approval of the EDA Revolving Loan Fund Plan was unanimously approved on a motion by Dick Bazemore and second by Shannon Hart.

ii. Appointments to GSBL Membership

Laura Mathis presented the following nominations for membership to the Georgia Small Business Lender, Inc. that were received since the August council meeting.

Crawford County	Steve Davis
Houston County	Lee Jones
	Jim Walker
Jasper County	Pam Meyer
Monroe County	Thomas Baugh

Paul Chapman made a motion to approve the nominations to the Georgia Small Business Lender. The motion was seconded by Frank Duke and unanimously approved.

iii. Approval for ITOS HAZUS-MH Contract

Brent Lanford reported that the Middle Georgia Regional Commission has been selected by the Carl Vinson Institute of Georgia's Information Technology Outreach Services (ITOS) as one of four Regional Commissions to provide GIS-based hazard mitigation analysis services under a pilot program with the Georgia Emergency Management Agency.

Approval from the council is requested to authorize MGRC to enter into contracts with ITOS to service as a sub-provider of HAZUS-MH services for Crawford and Putnam counties, initially and any additional counties identified by ITOS.

Clifford Holmes made a motion to approve the contract with ITOS. The motion was seconded by John Harley and unanimously approved.

iv. Local Assistance Requests

Marsellas Williams presented the following local assistance requests that have been received since the August Council meeting:

**Community:** Crawford County  
Project Title: Job Description  
Project Description: Assistance with developing a job description and the announcement for an Executive Director to handle the economic development and organizational Management responsibilities.

**Community:** City of Eatonton  
Project Title: Grant Assistance  
Project Description: Assistance in preparing a USDA Community Facility Grant.

**Community:** City of Forsyth  
Project Title: Grant Assistance  
Project Description: Assistance with the preparation and submission an Arts Grant.

**Community:** City of Gordon  
Project Title: Comprehensive Plan  
Project Description: Preparation of a Comprehensive Plan jointly with the Wilkinson County.

**Community:** City of Jeffersonville  
Project Title: Grant Assistance  
Project Description: Assistance in preparing a USDA Community Facility Grant.

**Community:** Macon-Bibb  
Project Title: TAD Expansion  
Project Description: Assistance with expanding an existing Tax Allocation District (TAD) to include additional acreage.

**Community:** Twiggs County  
Project Title: Budget Assistance  
Project Description: Assistance in preparing the budget for FY 2017 Twiggs County.

Mr. Williams also reported on several projects which were previously approved and have been completed.

- Our Workforce Development hosted OJT (On the Job Training) lunch and learn that was sponsored by Georgia Small Business Lenders. This sponsorship provided the opportunity to get in front of 20 small businesses and present our programs and what we do.

- The Area Agency on Aging has completed the SFY17 Senior Farmers Markets. This fiscal year the AAA served 712 individuals living in all eleven counties of the Middle Georgia Region.
- The City of Irwinton received a \$61,000 dollar USDA Grant for housing rehabilitation.
- Baldwin County received \$263,000 dollar FEMA Grant to fund three full-time fire-fighter positions
- The City of Jeffersonville received a Community Development Block Grant of \$299,100 for city-wide water and sewer improvements.

The local assistance requests were unanimously approved on a motion by Terry Schwindler and second by George Slaphey.

#### GOOD OF THE ORDER

a. Executive Directors Report

Laura Mathis presented the Executive Directors report with updates since the August Meeting.

- The council appointments from Governor Nathan Deal have been received. The appointments are for a two-year term beginning September 2016 and ending September 2018.

#### **Governor Appointees**

James Vaughn

Charles Sims (Reappointment)

Nancy Nash

- The financial audit for fiscal year 2016 is underway and the programmatic audit for Workforce Development will take place later in September.
- Three projects were submitted for Innovation Awards from the National Association Development Organizations (NADO). All three projects were selected and the formal award ceremony will take place at the NADO Annual Meeting in October. The projects are: E3 Career Jumpstart, Middle Georgia...Growing Strong and the Statewide GIO Initiative.
- The position classification process is underway and expected to be completed by December 1.
- The Regional Transportation Roundtable will have its initial meeting on September 26, 2016 at 2:00 p.m.
- Two different trainings are available to the region through partnerships with the Carl Vinson Institute of Government: MaxGov Training and the Management Development Program. Additional information is available if interested.

- The Georgia Association of Regional Commissions Annual Training Conference will be held November 2-4.

ANNOUNCEMENTS

- a. MGRC Annual Meeting October 13, 2016 – Lake Tobesofkee

ADJOURN

There being no further business, the September Council meeting was adjourned until October 13, 2016.