

MINUTES

Macon-Bibb Workforce Investment Board
Full Board Meeting
Tuesday, May 20, 2014, 4:00 p.m.
175 Emery Highway, Suite C, Macon, GA

MEMBERS PRESENT

Jonathan Alderman
Cathy Garafolo
Lamar Geddis
Charles Howard
Becky Lee
Ed Leysath
Veronica McClendon
Harry Murray
Theresa Robinson
Steve Schwartz
Ralph Snowden
Bob Thompson
Randy Tidwell
Jennifer Welch

STAFF PRESENT

Sheknita Davis
James Johnson
Laura Mathis
Carol Payton
Howard Scott
Lisa Yazzie

CALL TO ORDER

Chairperson Theresa Robinson called the May Full Board meeting to order at 4:05 p.m.

ROLL CALL

Executive Secretary Carol Payton called the roll and indicated that a quorum was present.

OPENING CEREMONIES

a. Welcome

The Chairperson welcomed everyone to the meeting.

b. Introduction of Guests

The following guests were recognized:

James Bumpus
Macon-Bibb County

Robbo Hatcher
One Macon, One Vision

c. Conflict of Interest Statement

In lieu of reading the entire statement, Ms. Robinson said if there is any business that will require action and could also benefit any Board member and/or family member, it is mandatory that they be excused.

STANDARD ORDER OF BUSINESS

a. Approval of Minutes of March 18, 2014 Board Meeting

Chairperson Theresa Robinson indicated that a correction needs to be made to the minutes. She referenced page three, fourth paragraph down. The word “not” needs to be deleted thereby changing the sentence to read, “Chair Theresa Robinson said the Plan will be put out for public comments.”

With this correction, Harry Murray made a motion that the minutes be approved. Steve Schwartz seconded the motion, and the minutes were unanimously approved.

b. Old Business

i. F990 Update

Ms. Robinson noted for the record that when an organization is a 501©(3), an F990 must be filed. This has been done, and there is documentation if any member would like to see. The WIB Inc. was the organization with that status but now no longer exists.

She also made reference to a letter written to Mauldin & Jenkins that was included in the packets. The letter addressed the issue that WIB, Inc. was over and above the number of hours approved. Since WIB Inc. no longer exists, the matter has been settled.

ii. Local Plan Submission

Executive Director Sheknita Davis noted that on May 1, the Plan was submitted to the Workforce Division of Georgia Economic Development. The Division has requested the following additional items:

- cost allocation plan.
- business plan for how Workforce services clients in a one-stop delivery environment.

Ms. Davis indicated that every Workforce area in the state must submit these required elements which were actually asked for by the Georgia Department of Labor.

c. New Business

i. Proposed Amendment #1 to the FY 2014 Budget and Proposed FY 2015 Budget

Proposed Amendment #1 to the FY 2014 Budget

Laura Mathis reported that the Budget Committee met on May 16 and reviewed Proposed Amendment #1 to the FY 2014 Budget and the FY 2015 Budget, both of which are included in the meeting packets. Amendment #1 is the only amendment for this fiscal year which ends June 30, and the Committee worked on getting it as close as it possibly should be at the end of the fiscal year.

Under revenue, the variance between the original FY 2014 Budget and the Budget Amendment #1 is (\$329,971). This does not mean that Workforce is losing funding; it is merely being shifted around. Under expenditures, there is a variance of (\$219,673). Ms. Mathis went over a few of the line items that had changes. She noted the last line on the sheet that indicates there is \$355,324 in funding that is available to carry over to FY 2015.

The Chairperson asked for a motion concerning Amendment #1. Charles Howard made a motion that it be approved. The motion was seconded by Jonathon Alderman and unanimously approved.

Proposed FY 2015 Budget

Ms. Mathis proceeded with the proposed FY 2015 Budget and noted the various revenue sources that were carry over from FY 2014. She referenced the new contract amount in the Adult Program of \$451,676 and said that this is the figure given to them by the State and the amount is not yet final. It is anticipated that the staff should receive a final amount by the end of May.

Ms. Mathis said she would like to point out some of the changes in the budget that have occurred as a result of the transition to the Middle Georgia Regional Commission and will not carry forward into FY 2015. Professional Services in the amount of \$14,534 was for the audit of the WIB but that will now be part of the MGRC audit. Rent in the amount of \$36,307 is no longer a direct programmatic expense since rent is covered by indirect cost of the MGRC. She noted some other minor adjustments. Ms. Mathis briefly discussed the Workers Compensation Claim of \$50,000 which is a result of an on-the-job injury to a Work Experience participant in 2011. The claim is still outstanding, and staff anticipates closure of that claim during the next fiscal year.

Total revenues total \$1,812,527 and total expenditures are \$1,148,079 which leaves \$664,448 available for carryover into FY 2016 or additional programs. A brief question/answer session followed.

Charles Howard made a motion that the FY 215 Budget be approved. The motion was seconded by Jonathon Alderman and unanimously approved. It was noted that both the FY 2014 amended budget as well as the FY 2015 will be submitted to Mayor Reichert as the Chief Local Elected Official (CLEO) for his signature and included in the MGRC's FY 2015 Budget. They will also be submitted to the state once the MGRC's budget has been approved.

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As a matter of information, also included in the board packets was a draft of the Chief Local Elected Officials agreement between Macon-Bibb County and the Town of Payne City under the Workforce Investment Act. The Mayors of both communities met in April and agreed to Mayor Reichert serving as the CLEO starting July 1, 2014 for a two-year term. This agreement was presented to the Economic Development Committee of the Georgia State Workforce Board and approved. It is going before the full Board on May 20.

ii. Paxen Contract Update

Veronica McClendon reported that Paxen has had the contract for youth services for a one year period, and the contract is up for renewal. If Paxen met the performance goals, then the contract could be renewed. Ms. McClendon indicated that Paxen is on track for meeting the performance goals and provided information on the percentages.

As a matter of information, Ms. McClendon reported that the Youth Council met to consider a request from Paxen for a budget amendment or reallocation of funds. She gave a brief overview of why the reallocation was needed.

It is the recommendation of the Youth Council Committee that the contract with Paxen be renewed for another year. Chair Robinson called for a vote concerning the recommendation of the Committee and it was unanimously approved.

iii. Rapid Response Update

Director Sheknita Davis reported that the staff has been working on its first rapid response event for Area 10 at Boeing. Boeing is scheduled to close and will be transitioning employees over the next year. Layoffs started in May, and the staff has been working in conjunction with the Human Resources Manager at Boeing. Approximately 200 employees will be laid off.

She provided the following statistics:

- Average years of service is 16.
- Average age is 47.
- Average years of education is high school.
- Average production staff wage is \$56,000.
- Average support staff wage is \$72,000.

To date, staff has met with 185 employees in information sessions. Of those 185 employees, 165 have filled out a needs survey. Twelve partners through the one-stop delivery system have gone to Boeing to provide support. Workforce staff is also working with the Middle Georgia Consortium on this endeavor because some of the employees reside in surrounding counties.

Not only does the layoff affect Boeing employees but will potentially affect suppliers into Boeing financially. Staff has been working to obtain a supplier list to offer services to those employers as well.

iv. One Macon Presentation

Ms. Robinson called on Robbo Hatcher to give a presentation on One Macon. Mr. Hatcher is a Tri-Chair of a Steering Committee composed of leaders from the public, private, and non-profit sectors who provided oversight of the entire planning effort and served as public advocates for the betterment of the community and its economic development.

Mr. Hatcher thanked the board for the opportunity to speak and proceeded with providing background information and a project overview. He noted that the other two Chairs are Kathryn Dennis with the Community Foundation of Central Georgia and Clifford Whitby of the Macon-Bibb County Industrial Authority.

This report addresses the challenges that Macon-Bibb County faces and the collaborative effort that is needed to move the community forward. The community's performance was measured by a number of factors and benchmarked against the following four peer counties: 1) Augusta-Richmond County; 2) Columbus-Muscogee County; 3) Lee County, AL; and 4) Montgomery County, TN. The planning process took approximately nine months and was developed in four phases:

1. Competitive Assessment.
2. Target Business Analysis and Marketing Review.
3. Community and Economic Development Strategy.
4. Implementation Guidelines.

Mr. Hatcher briefly discussed the four phases and the goals/results of each. He also discussed the best practices included in this Strategy and the best course for implementation of innovative new programs.

For further information, the website is www.maconbibbedstrategy.com.

ANNOUNCEMENTS

- a. Full Board Meeting – Tuesday, June 10, 2014, 4:00 p.m.
- b. Youth Council Meeting – Monday, July 14, 2014, 10:00 a.m.

ADJOURN

There being no further business, the meeting was adjourned at 5:00 p.m.