

## **MINUTES**

**Macon-Bibb Workforce Investment Board  
Full Board Meeting  
Tuesday, March 17, 2015, 4:00 p.m.  
175 Emery Highway, Suite C, Macon, GA**

### **MEMBERS PRESENT**

Jonathan Alderman  
Robert Burnham  
Cathy Garafolo  
Charles Howard  
Becky Lee  
Veronica McClendon  
Tommy Meeks  
Harry Murray, Jr.  
June Parker  
Jimmy Pitts  
Theresa Robinson  
Steve Schwartz  
Ralph Snowden  
Pat Topping  
Randy Tidwell  
Jennifer Welch

### **STAFF PRESENT**

Renee Bumpus  
Sheknita Davis  
James Johnson  
Laura Mathis  
Emily Perry  
Kim Stanton  
Mitchell Worthington  
Lisa Yazzie

### **GUESTS PRESENT**

No guests were present

### **CALL TO ORDER**

Chairperson Theresa Robinson called the March meeting to order at 4:05 p.m.

## ROLL CALL

Kim Stanton called the roll and indicated that a quorum was present.

## OPENING CEREMONIES

### a. Welcome

The Chairperson welcomed everyone to the meeting.

### b. Introduction of Guests

No guests were in attendance.

### c. Conflict of Interest Statement

In lieu of reading the entire Conflict of Interest Statement Affidavit, Ms. Robinson stated that if there is any Board business that will require action and could also benefit any Board member and/or family member, it is mandatory that they abstain from discussion and voting.

## STANDARD ORDER OF BUSINESS

### a. Approval of Minutes of December 17, 2014, Called Meeting

There were no corrections to the minutes of the December 17, 2014 Called meeting, they were unanimously approved on a motion by Jimmy Pitts and seconded by Randy Tidwell.

### b. Old Business

#### i. None to report.

### c. New Business

#### i. Committee Reports

##### 1. Budget and Finance Committee

A copy of the report was provided in the packet. Jennifer Welch is requesting the Proposed FY 2015 Budget Amendment #2 be amended. She stated line items, Council Meeting Expense of \$361 was the Annual Meeting and Department of Labor (DOL) Wage & Salary Site for \$3,000 (full year), was budgeted for \$2,000 (partial year) were added. The Support Payments line item showing (\$33,301) indicates it is over budget by \$3,301 because Transportation Assistance was

added back. She noted the Total budget is at 48% year to date, but there are some outstanding tuition bills to be paid. The Salaries line item was less this year, two job positions stayed open longer than anticipated, which lowers the Employee Benefits and the Indirect line items. The EMSI Subscription line item is \$5,000, a grant came in that will offset that. The original budget total shows \$1,209,670, the committee is requesting to amend the budget by \$57,984, to reflect \$1,151,686.

Jennifer Welch made a motion to amend the budget. The motion was seconded by Steve Schwartz and unanimously approved.

## 2. Employer Partnership Committee

Steve Schwartz welcomed Renee Bumpus and expressed having her as part of the Workforce Staff is a great kick start. Mr. Schwartz updated the committee on the Engagement Plan that has been in operation since January 2015. There are several companies needing our assistance in recruiting, Mr. Chips, a pickle manufacturer, needing to hire approximately 125. Aspen Products, L H Thompson, Kuhmo Tires and Boeing. Currently in development is Operation Hope which seeks to repair communities through financial literacy. Great Promise Partnership, for students not on tract to graduate during their junior year and allows them to work.

Mr. Schwartz mentioned the committee is seeking to connect with each employer to develop apprenticeships and on the job training opportunities, there's \$50,000 available in funding for this and new tax credits. Ms. Davis updated the committee on the closing of Fresenius Medical, April 3, our services will be on site next week, the current staff is available all day for interviews.

## 3. Public Relations Committee

Lisa Yazzie reported on the two Public Service Announcements (PSA), WIB determined the best marketing strategy would be the local media, one targeted towards adult workers and one toward employers. The five fields covered in the PSA are Manufacturing, Education, IT, Healthcare, and Industrial. The local media that the PSA's will be on are Cumulus, WGMT 41, Fox, WPGA and Macon-Bibb TV. The committee is excited about the PSA's going out.

## 4. Quality Assurance Committee

Becky Lee gave a report on the program monitoring to be completed by staff Howard Scott and Lisa Yazzie. A full report will be presented to the board from this committee once complete.

Program Monitoring for Central Georgia Technical College is scheduled for March 23-25, 2015 and PAXEN Learning Corporation on March 30 – April 1, 2015.

Ms. Lee reported updates to the Workforce Innovations and Opportunity Act regulations are still delayed and aren't expected until the middle of April, but full implementation of the law will be

July 1, 2015. US Department of Labor issued a training employment guidance letter on February 19, 2015 to pinpoint items that need to be addressed.

Ms. Lee referenced key items on page 5 of the Training and Employment Guidance Letter 19-14, continue to engage relationships with core programs/other partners and re-assess One-Stop delivery system, a key new change is that the One-Stop operator must be competitively procured. The Workforce Investment Boards must become compliant under the Workforce Innovation and Opportunity Act by July 1, 2015. Theresa and Sheknita met with Mayor Reichert to discuss the WIOA Board vacancies. The mayor will appoint new members by June 30, 2015. Fifty-one percent of the board (including the chair) must be business representatives and twenty percent must represent labor.

Ms. Lee reported that we have the opportunity for a regional designation at the state level, as it would redesign our makeup, a decision by our Chief Locally Elected Official (CLEO), he will submit a letter to Governor Nathan Deal to remain the CLEO for 2 years.

#### GOOD OF THE ORDER

##### a. WIOA Update

Ms. Davis wanted to make sure everyone signed the Conflict of Interest Statement Affidavit, it's required to be completed every two years. Ms. Davis also mentioned the name of the Workforce board will be changing from Workforce Investment Board to Workforce Development Council, the new name should be effective July 1, 2015.

Chairperson Theresa Robinson mentioned she asked Charles Howard to serve as the chair of the nominating committee and currently there is a vacancy for the Vocational Rehabilitation Representative, she asked the committee to keep in mind if they know someone who would be interested. The WIB committee is also in need of a chair elect, the current member has retired.

Chairperson Theresa Robinson asked Howard Scott to give an update on the Boeing layoffs, he is reviewing resumes, there will be 14 people leaving on March 20 and another group leaving on April 20.

Ms. Davis reviewed the 2<sup>nd</sup> Quarterly Performance Report with the committee, the Macon-Bibb County Area 10 is exceeding 7 of 9 performance measures and exceeding the state negotiated levels for the area. The Youth provider performance groups are doing very well. The 3<sup>rd</sup> quarter performance results are not available yet.

ANNOUNCEMENTS

- a. Full Board Meeting – April 14, 2015
- b. Youth Council Meeting – May 12, 2015

ADJOURN

There being no further business, the meeting was adjourned at 4:45 p.m.

  
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WIB Chair

  
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WIB Secretary

  
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WIB CLEO