

**PRESENTATION TO HOUSTON COUNTY OFFICIALS  
COMPREHENSIVE AND SOLID WASTE MANAGEMENT  
PLANNING PROCESS**

**March 15, 2005**

*Comprehensive Planning Process*

**Proposed Organizational Structure**

1. Establishment of four **Local Plan Advisory Committees** with responsibilities of:

- ⇒ Reviewing Community Assessment by RDC staff;
- ⇒ Assisting the RDC staff in the development and implementation of the Community Participation Plan and the development of the Community Agenda; and
- ⇒ Assisting the RDC staff in coordinating the two required public hearings.

Membership on local advisory committees should include, at a minimum, representation from the major elements of the plan:

- economic development;
- housing;
- community facilities and services;
- natural and historic resources; and
- land use.

2. Establishment of **Coordinated Planning Committee** consisting of three members from each Local Planning Advisory Committee with responsibilities of:

- ⇒ Resolving inconsistencies in the local Community Assessments and Community Agendas;
- ⇒ Identifying opportunities for coordination between the local governments in the implementation of the Community Agendas; and
- ⇒ Reviewing the existing Service Delivery Strategy (SDS) and making recommendations to the local communities for changes in the SDS to insure consistency with the Community Assessments.

## Tentative Timetable

<b>Phase I</b>	
⇒ <b>Indicates Action item</b> <input checked="" type="checkbox"/> <b>Indicates Deliverable item</b>	
<b>Task</b>	<b>Date</b>
⇒ Communities appoint: <ul style="list-style-type: none"> <li>• Primary Community Contact Person</li> <li>• Local Plan Advisory Committees (LPAC) members</li> <li>• Coordinated Planning Committee (CPC) members</li> </ul>	September 1, 2005
⇒ RDC staff meets with Primary Contact Persons	Mid-September
⇒ RDC staff initiates work on Community Assessment	October 1, 2005
⇒ Preliminary meeting between RDC staff and LPACs	Early October 2005
<input checked="" type="checkbox"/> RDC staff completes draft Community Assessments and ⇒ Presents drafts to each of the four municipalities	Late January 2006
⇒ RDC staff holds series of meetings with CPC to review the SDS and determines if changes are necessary	Oct. 2005–Feb.2006
⇒ RDC staff makes presentation to the CPC ⇒ The Committee identifies any inconsistencies and need for coordination on Community Assessments	Early February 2006
⇒ Community Assessment inconsistencies resolved <input checked="" type="checkbox"/> Final drafts of Community Assessments completed <input checked="" type="checkbox"/> SDS Update completed	Late February 2006

<p>⇒ RDC staff works with LPACs and CPC to prepare Community Participation Program</p>	<p>February 2006</p>
<p>⇒ RDC facilitates public hearings with LPACs</p> <p>⇒ Local governments adopt transmittal resolutions for:</p> <ul style="list-style-type: none"> <li>○ Community Assessment and</li> <li>○ Community Participation Program</li> </ul> <p>⇒ Local governments transmit</p> <ul style="list-style-type: none"> <li>○ Community Assessment</li> <li>○ Community Participation Program and</li> <li>○ Updated SDS to RDC</li> </ul> <p>⇒ RDC reviews Community Assessment and Community Participation Program</p> <p>⇒ RDC transmits Community Participation Program and SDS to DCA for review</p>	<p>Early March 2006</p>
<p>⇒ DCA reviews Community Participation Plan and SDS</p> <p>⇒ RDC recommends changes to Community Participation SDS if necessary based on DCA review</p>	<p>March-April 2006</p>
<p><b>Phase II</b></p>	
<p><b>Task</b></p>	<p><b>Date</b></p>
<p>⇒ LPACs and RDC staff develop Community Agenda utilizing Community Participation Plan</p>	<p>May-August 2006</p>
<p><input checked="" type="checkbox"/> LPACs and RDC staff complete draft Community Agendas</p>	<p>August 2006</p>
<p>⇒ RDC staff makes presentation of Community Agendas to the CPC</p> <p>⇒ The Committee identifies any inconsistencies and need for coordination on Community Agendas</p>	<p>Early September</p>

<p>⇒ Community Agenda inconsistencies resolved</p> <p><input checked="" type="checkbox"/> Final drafts of Community Agendas completed</p>	Late September 2006
<p>⇒ RDC staff facilitates public hearings with LPACs</p> <p>⇒ Local governments adopt transmittal resolutions for Community Agendas</p> <p>⇒ Local governments transmit Community Agendas to RDC</p> <p>⇒ RDC staff reviews Community Agendas</p> <p>⇒ RDC staff transmits Community Agendas to DCA for review</p>	Early October 2006
<i>120-day window starts...</i>	
<p>⇒ DCA reviews Community Agendas</p> <p>⇒ RDC staff recommends changes to Community Agendas, if necessary, based on DCA review</p>	November-January 2007
<p>⇒ LPACs and RDC staff revise Community Agendas, as necessary, based on DCA review</p>	January 2007
<p>⇒ DCA approves Community Agendas</p>	January 2007
<p>⇒ Local governments adopt Community Agendas</p>	February 2007
<p>⇒ RDC staff transmits adoption resolutions to DCA</p>	February 2007

## **Division of Responsibilities**

### **Middle Georgia RDC**

1. Prepares with assistance from the LPACs and/or the CPC:
  - Community Assessments;
  - Community Participation Programs;
  - Houston County Service Delivery Strategy; and
  - Community Agendas
2. Facilitates:
  - Two required public hearings for each locality and
  - All meetings identified in the Community Participation Program.
3. Attends:
  - County commission and city council meetings that require approval of the transmittal and adoption resolutions.
4. Executes:
  - All other implementation techniques as identified in the Community Participation Program with necessary assistance from LPACs.

### **Houston County and Cities of Centerville, Perry and Warner Robins**

1. County Commission and City Councils approve transmittal and adoption resolutions at appropriate times and provide copies of the two public hearing ads to the RDC.
2. Communities appoint Primary Community Contact person and members to the LPACs and CPC.
3. LPACs and CPC assist the RDC staff as described in the above worktable.
4. Primary Community Contact person secures ADA accessible locations for all public meetings.
5. Primary Community Contact person publishes notices in local legal organ for the two required public hearings and for other meetings as appropriate.
6. Appointed Primary Community Contact person in each community assists RDC staff with data research for the Community Assessment portion of the Plan and other logistical issues related to the planning process.

Some subject areas where identification research assistance and community data development coordination may be necessary are as follows:

- + Existing development areas needing special attention;
- + Proposed character areas;
- + Economic development data
  - o Economic resources
  - o Economic trends
- + Special needs housing data
  - o Elderly
  - o Victims of domestic abuse
  - o Mental, physical, or development disabilities
  - o Persons with AIDS
  - o Recovering from substance abuse
- + Jobs/Housing balance - those who work in the community who want to live in the community
- + Natural resources data
  - o Scenic areas
  - o Prime agricultural/forestry areas
  - o Major parks, recreation and conservation areas
- + Historic/Cultural resources - identification of significant historic and cultural resources in the county
- + Community facilities data
  - o Water/sewer
  - o Solid waste
  - o Parks and recreation
  - o Public safety
  - o General administration
  - o Educational facilities
  - o Cultural facilities
- + Intergovernmental coordination data - existing coordination mechanisms and processes
  - o Adjacent local governments
  - o Independent authorities and districts, such as water and sewer
  - o School boards
  - o Independent development authorities and districts
  - o State and regional programs that relate to local planning
- + Transportation data
  - o Road network
  - o Alternative modes - public transportation, bicycle/pedestrian facilities
  - o Parking
  - o Railroads/airports

## *Solid Waste Management Planning Process*

### **Proposed Organizational Structure**

1. Establishment of four **Local Plan Advisory Committees** with responsibilities of:

⇒ Assisting the RDC staff in the development of the community's portion of the Joint Solid Waste Management Plan.

⇒ Assisting the RDC staff in coordinating the two required public hearings.

Membership on local advisory committees should include, at a minimum, representation from the major elements of the plan:

- collection
- disposal
- waste reduction
- public education and involvement
- land limitation (land use and environmental constraints)

2. Establishment of **Coordinated Planning Committee** consisting of one or two members from each Local Planning Advisory Committee with responsibilities of:

⇒ Identifying opportunities for coordination between the local governments in the implementation of the Solid Waste Management Plan; and

⇒ Reviewing the Land Limitation Map for the entire county.

## Tentative Timetable

<p>⇒ <b>Indicates Action item</b>  <input checked="" type="checkbox"/> <b>Indicates Deliverable item</b></p>	
Task	Date
<p>⇒ Communities appoint:</p> <ul style="list-style-type: none"> <li>• Primary Community Contact Person</li> <li>• Local Plan Advisory Committees (LPAC) members</li> <li>• Coordinated Planning Committee (CPC) members</li> </ul>	September 1, 2005
<p>⇒ RDC staff meets with Primary Contact Persons</p>	Mid-September
<p>⇒ RDC staff initiates work on Solid Waste Management Plan</p>	October 1, 2005
<p>⇒ Preliminary meeting between RDC staff and LPACs</p>	Early October 2005
<p>⇒ RDC and LPACs hold joint public hearing</p>	Late October 2005
<p>⇒ RDC staff works with LPACs to prepare Solid Waste Management Plan</p>	November 2005 to March 2006
<p><input checked="" type="checkbox"/> RDC staff completes draft Solid Waste Management Plan</p>	April 2006
<p>⇒ RDC staff makes presentation of draft Solid Waste Management Plan to the CPC</p> <p>⇒ The Committee identifies opportunities for coordination between the local governments</p>	Late April 2006
<p><input checked="" type="checkbox"/> Final draft of Solid Waste Management Plan completed</p>	Late May 2006
<p>⇒ RDC staff facilitates joint public hearing with LPACs;</p>	June 2006

<ul style="list-style-type: none"> <li>⇒ Local governments adopt transmittal resolutions for Solid Waste Management Plan</li> <li>⇒ Local governments transmit Solid Waste Management Plan to RDC</li> <li>⇒ RDC staff reviews Solid Waste Management Plan</li> <li>⇒ RDC staff transmits Solid Waste Management Plan to DCA for review</li> </ul>	
<i>120-day window starts...</i>	
<ul style="list-style-type: none"> <li>⇒ DCA reviews Solid Waste Management Plan</li> <li>⇒ RDC staff recommends changes to Solid Waste Management Plan, if necessary, based on DCA review</li> </ul>	July-September 2006
<ul style="list-style-type: none"> <li>⇒ LPACs and RDC staff revise Solid Waste Management Plan, as necessary, based on DCA review</li> </ul>	September 2006
<ul style="list-style-type: none"> <li>⇒ DCA approves Solid Waste Management Plan</li> </ul>	October 2006
<ul style="list-style-type: none"> <li>⇒ Local governments adopt Solid Waste Management Plan</li> </ul>	November 2006
<ul style="list-style-type: none"> <li>⇒ RDC staff transmits adoption resolutions to DCA</li> </ul>	November 2006

## **Division of Responsibilities**

### **Middle Georgia RDC**

1. Prepares, with assistance from the LPACs and the CPC, the Solid Waste Management Plan.
2. Facilitates the two joint public hearings.
3. Attends County Commission and City Council meetings that require approval of the transmittal and adoption resolutions.

### **Houston County and Cities of Centerville, Perry, and Warner Robins**

1. County Commission and City Councils approve transmittal and adoption resolutions at appropriate times.
2. Communities appoint Primary Community Contact person and members to the LPACs and CPC.
3. LPACs and CPC assist the RDC staff as described in the above worktable.
4. Primary Community Contact secures ten-year Disposal Capacity Assurance.
5. Primary **County** Contact secures ADA accessible locations for the two joint public meetings.
6. Primary **County** Contact publishes public hearing notices in the local legal organ. If a community uses another legal organ than that of the County, that Primary Community Contact will publish the public hearing notices in their legal organ.
7. Primary Community Contact person assists RDC staff with data research for the Solid Waste Management Plan and other logistical issues related to the planning process.